

ANNUAL QUALITY ASSURANCE REPORT (AQAR)

2013-2014

Submitted to

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BENGALURU



INTERNAL QUALITY ASSURANCE CELL (IQAC)

RAJAPALAYAM RAJUS' COLLEGE, RAJAPALAYAM

(A Linguistic Minority Co-Educational Institution & Affiliated to Madurai Kamaraj University)

(Re-Accredited with 'B' Grade by NAAC)

RAJAPALAYAM – 626117

The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

AQAR for the year (*for example 2013-14*)

2013-2014

I. Details of the Institution

1.1 Name of the Institution

RAJAPALAYAM RAJUS' COLLEGE

1.2 Address Line 1

Mudangiyar Road

Address Line 2

City/Town

Rajapalayam

State

Tamil Nadu

Pin Code

626117

Institution e-mail address

rrc1973@gmail.com

Contact Nos.

04563-222767

Name of the Head of the Institution:

Dr.V.Venkatraman

Tel. No. with STD Code:

04563-226467

Mobile:

09443424148

Name of the IQAC Co-ordinator:

Dr.M.Vaidyanathan

Mobile:

09894712688

IQAC e-mail address:

raja_59@rediffmail.com

1.3 NAAC Track ID(For ex. MHCOGN 18879)

TNSCOGN12790

OR

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC/65/RAR/10

1.5 Website address:

www.rrc.edu.in

Web-link of the AQAR:

www.rrc.edu.in/aqar-2013-2014

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B+	-	2006	Upto 31-05-2011
2	2 nd Cycle	B	2.48	2013	Upto 24-10-2018
3	3 rd Cycle	-	-	-	-
4	4 th Cycle	-	-	-	-

1.7 Date of Establishment of IQAC : DD/MM/YYYY

23-06-2006

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

This is the first AQAR after Second Accreditation in the Year 2013

- i. AQAR _____ (DD/MM/YYYY)
 ii. AQAR _____ (DD/MM/YYYY)
 iii. AQAR _____ (DD/MM/YYYY)
 iv. AQAR _____ (DD/MM/YYYY)

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.11 Name of the Affiliating University (*for the Colleges*)

Madurai Kamaraj University

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

--

University with Potential for Excellence

-

UGC-CPE

-

DST Star Scheme

-

UGC-CE

-

UGC-Special Assistance Programme

-

DST-FIST

-

UGC-Innovative PG programmes

-

Any other (*Specify*)

-

UGC-COP Programmes

-

2. IQAC Composition and Activities

2.1 No. of Teachers

7

2.2 No. of Administrative/Technical staff

1

2.3 No. of students

-

2.4 No. of Management representatives

1

2.5 No. of Alumni

-

2.6 No. of any other stakeholder and
community representatives

1

2.7 No. of Employers/ Industrialists

-

2.8 No. of other External Experts

-

2.9 Total No. of members

10

2.10 No. of IQAC meetings held

4

2.11 No. of meetings with various stakeholders: No. Faculty
 Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

Rs 3,00,000/-

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

UGC Schemes, Higher Education in India,

2.14 Significant Activities and contributions made by IQAC

- Data submission for All India Survey on Higher Education (AISHE).
- To enhance ICT facilities, a leased line with 35 connections (Fibre optical line) were given at a cost of Rs.1,91,012.
- From this year, office and library works were automated. An ERP software “**ROVAN**” has been installed to administer for admission, fees particulars & scholarship related data.
- Each department is provided with Internet connection from 2013-2014.
- Students’ rest room and lunch shed were constructed.
- Glass boards were provided for all class rooms.
- Motivated faculty and students in the sphere of extension activities and best NSS Programme officer award was received by our faculty.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
<ul style="list-style-type: none"> To complete Indoor stadium construction To Upgrade Post Graduate Department of Commerce to Research Department. To commence more PG courses. To provoke the teaching faculty to apply major and minor research projects from funding agencies. To organise periodic seminars at the institutional level. 	<ul style="list-style-type: none"> Construction of Indoor stadium has been almost completed. Upgraded to Research Department. M.A (English Literature) launched. Four minor research projects sanctioned with an amount of Rs.7,80,000 by UGC – SERO, Hyderabad. Four seminars were conducted related to NAAC – Criterion, UGC Schemes and higher education.

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No

 Management Syndicate Any other body

Provide the details of the action taken

AQAR was placed in IQAC meeting only, and was approved by IQAC and Management

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of Programmes added during the year	Number of Self-Financing Programmes	Number of Value Added / Career Oriented Programmes
PhD	1	1	2	-
PG	4	1	3	-
UG	11	-	6	-
PG Diploma	1	-	1	-
Advanced Diploma	1	-	-	1
Diploma	1	-	-	1
Certificate	4	-	3	3
Others (M.Phil)	2	-	2	-
Total	25	2	17	5
Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of Programmes
Semester	22
Trimester	-
Annual	5

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The revision of syllabus is done by the University and the College does not have any role in ..

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II**2. Teaching, Learning and Evaluation**

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	70	54	15	-	1(Principal)

2.2 No. of permanent faculty with Ph.D.

18

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
7	7	-	-	-	-	-	-	7	7

2.4 No. of Guests, Visiting faculty and Temporary faculty

-

-

10

2.5 Faculty participation in conferences and symposia

No. of Faculty	International level	National level	State level
Attended Seminars/ Workshops	16	10	7
Presented papers	16	9	7
Resource Persons	-	-	-

2.6 Innovative processes adopted by the institution in Teaching and Learning

The IQAC of our college gives guidance in the following areas to improve the teaching-learning process:

- i. Preparation of Teaching Materials by faculty
- ii. Maintenance of Work done report
- iii. Tutorial System
- iv. Getting students feedback

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Examination / evaluation reforms such as giving Photocopy of the answer scripts are carried out by the University

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

6

-

-

2.10 Average percentage of attendance of students

90.20 %

2.11 Course/Programme wise distribution of pass percentage : April 2014

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A.(History)	21	-	28.50	52.30	-	81
B.Sc(Mathematics)	23	-	65.00	17.00	4.34	86
B,Sc(Physics)	11	9.09	54.54	9.09	-	73
B.Sc(Chemistry)	23	-	57.00	-	-	57
B.Com	42	2.30	7.14	64.28	9.52	83
M.A (History)	9	-	77.77	-	-	78
M.Com	31	3.22	58.06	22.50	-	84
B.Sc(Comp.Sci)	35	-	88.57	2.80	-	91
B.com(S.F)	22	-	13.60	40.90	27.27	82
B.Com (Comp.App)	84	-	36.90	23.80	-	61
B.B.A	46	-	-	56.00	17.00	74
B.A(English)	65	-	1.53	20.00	66.66	88
M.Sc (Comp.Sci& IT)	21	-	100	-	-	100
M.Com(C.A)	14	-	92.86	0	0	93

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes

Evaluation of teachers by the students was introduced in the academic year 2010-2011. Based on this response corrective measures were initiated by IQAC. Soon after the publication of the University results, the pass percentage of students in each subject in tabulated and faculty members who handled subjects are invited for a department wise review,. The short comings are discussed in detail. Then necessary direction is given by the head of the institution.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	-
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	1
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	-
Others	1

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of Permanent Positions filled during the Year	Number of Positions filled temporarily
Administrative Staff	Aided-24 S.F-2	2	7	-
Technical Staff	Aided-6 S.F-1	-	-	-

Criterion – III**3. Research, Consultancy and Extension**

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

There is a research committee working under the Chairmanship of Dr.M.Kanagasabapathy, Department of Chemistry. This committee consists of a coordinator and five other staff members. On the recommendation of this committee new research journals were subscribed to the college library. The Departments of History and Commerce are recognized centers of research

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	2	-	-
Outlay in Rs. Lakhs	-	2.768	14.94	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	4	4	-
Outlay in Rs. Lakhs	-	5.15	7.8	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	11	-	-
Non-Peer Review Journals	-	-	-
e-Journals	1	-	-
Conference proceedings	7	11	2

3.5 Details on Impact factor of publications

Range

-

Average

-

h-index

10

Nos. in SCOPUS

23

3.5.1 No. of Journals published by the Institution

1

No. of Faculty served as Editors

2

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	4	UGC	Rs.14,94,000	Rs.2,76,800
Minor Projects	2	UGC	Rs.7,80,000	Rs.5,15,000
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects <i>(other than compulsory by the University)</i>	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	Rs. 22,74,000	Rs. 7,91,800

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy
INSPIRE CPE DBT Star Scheme
CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	-	-	-	-
Sponsoring agencies	-	-	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs

From Funding agency	7.918	From Management of University/College	-
Total	7.918		

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

7	26
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3.19 No. of Ph.D. awarded by faculty from the Institution

-

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF	-	SRF	-	Project Fellows	-	Any other	-
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3.21 No. of students Participated in NSS events

University level	-	State level	-
National level	-	International level	-

3.22 No. of students participated in NCC events

University level	-	State level	-
National level	-	International level	-

3.23 No. of Awards won in NSS:

University level	<input type="text" value="-"/>	State level	<input type="text" value="-"/>
National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

3.24 No. of Awards won in NCC:

University level	<input type="text" value="-"/>	State level	<input type="text" value="-"/>
National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="-"/>	College forum	<input type="text" value="-"/>		
NCC	<input type="text" value="7"/>	NSS	<input type="text" value="12"/>	Any other	<input type="text" value="16"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

NATIONAL SERVICE SCHEME

The five units of NSS 170,171,172,173 and 206 consisting of 570 volunteers undertook various service programmes under the able guidance and supervision of the programme officers Dr. Alagar, Mr. R.Jaganath, Mr.R.Vishnushankar, Mr.G.Srinivasagan, and Mrs. G.Gowri respectively.

- 30 NSS volunteers rendered service on the occasion of 5th Day festival in *Sri Andar Temple Car Festival* on 5th August 2013.
- 50 NSS volunteers along with NSS programming officers rendered service on the occasion of *Sri Andar Temple Car Festival* on 9th August 2013.
- A three day special *Plastic Waste Removal Camp* was organized at Sundaramahalingam temple in Chathuragiri Hills from 16th to 18th August 2013. 30 NSS volunteers participated in the camp.
- *Blood donation camp* was organized in association with Rajapalayam Government Hospital and Rotary club of Rajapalayam on 27th and 29th August 2013.
- 30 NSS volunteers rendered service at Srivilliputtur-*Thiruvannamalai Temple* on 21st September 2013.
- On the occasion of Gandhi Jeyanthi *a cycle rally* was conducted by our NSS volunteers on 2nd October 2013.
- A service of *Temple Cleaning* was undertaken at *Sri Mayuranathar Temple* on 27th October 2013.

- A *Seven day NSS special Camp* was organized at Krishnapuram, Solaiseri, Kovilur , Devathanam and Ayyanar Kovil by our NSS units 170,171,172,173 and 206 respectively.
- A one day special camp on *Plastic Waste Removal* was organized at Ayyanar Kovil Temple in Western Ghats on 25th January 2014.

WOMEN DEVELOPMENT CELL

- Women Development Cell invited Dr. Maheswari, Professor in Yoga and Mrs. Dhanalakshmi, member of Manavalakali Mandram to speak on the importance of Yoga and Meditation for the Second year girls on 21st June 2013. They enlightened the students through their speech on that day.
- *Pongal festival* was celebrated on 10th January and various competitions were conducted on Dance, Essay writing, Verse writing, Oratorical, Singing and Rangoli. The Campus had a festive look with students in traditional attire. Cultural programmes were followed by Prize Distribution to the winners of the various competitions.
- *International Women's Day* was celebrated on 8th March 2014. Mrs. R.Anandhi, Correspondent, Ananda Vidyalaya inaugurated the function and Mrs. R.Madhumitha, Sahithya Academy Award Winner, Translator and Tamil Writer interacted with the students on reading and how to develop the skill of writing. During the afternoon session the Principal, Dr.V.Venkatraman delivered the thematic address on Women: Her Freedom and Rights at Cross Roads in Colonial Tamilnadu. Dr. N.Kalyani, Psychotherapist, led the Technical Session on *Stress Relief and Mind Management*.

RED RIBBON CLUB

Red Ribbon Club of our College has been functioning with 100 volunteers (both Boys & Girls) under the guidance and supervision of Dr. V. Venkatraman, Principal and Programme Officer Mr. N. Ramesh.

- *HIV/AIDS awareness meeting* was organized on 10-01-2014 for hostel boys. Mr. N. Ramesh, Red Ribbon Club Programme Officer and Mr. V. Muniyandi, ICTC Counselor, Govt. PHC, Jaminkollankondan delivered lectures on HIV/AIDS, Sexually Transmitted Infections (STI) and Reproductive Tract Infections (RTI). HIV/AIDS Awareness videos were displayed for hostel inmates.
- *Celebrating Life - a Peer Educators Training Programme* was organized on 20-03-2014. Dr.V.Venkatraman, Principal delivered a special lecture on *“Role of Youth in HIV/AIDS awareness and Blood Donation”*. Mr. V. Muniyandi, ICTC Counselor, Govt. PHC, Jaminkollankondan delivered a lecture on various topics related To HIV/AIDS, STI, RTI and Activities of ICTC.

- A Quiz contest on HIV/AIDS awareness & Blood Donation was conducted on 24-03-2014. Dr.V.Venkatraman, Principal Distributed the Prizes and Certificates to the Winners.

NATIONAL CADET CORPS

The NCC Company of our College is functioning under the Commandant Lt. C.Ramakrishnan.

- Our cadets were sent to Chinmaya Vidhyalaya Matriculation School to train the school cadets.
- Our cadets participated in **Blood Donation Camp** organized by the NCC unit on 19th September 2014.
- Our cadets rendered their service during temple festival at **Sathuragiri Sundara Mahalingam Temple** in removing the plastic wastes in and around the area.
- 3 cadets participated in **Flag Marchpast Ceremony** arranged by Lions Club International.
- 50 cadets rendered service at **Ayyanar Temple** in **removing plastic wastes**.

YOUTH RED CROSS

- The Youth Red Cross is a wing of Indian Red Cross Society Dr.K.Ramesh Kumar is the Programme Officer of the Youth Red Cross. Blood Donation is the prime objective of Youth Red Cross.
- **14** YRC volunteers donated blood in our college which was organized by Rotary Club of Rajapalayam on 29th September 2013.
- **Geneva Convention Day** was celebrated on 12th August 2013.
- A first aid program was held on 14th September 2013. Mr.Suresh, Member of Sri Sathya Sai Trust delivered a lecture to 200 students of our college.
- A **free medical camp** was conducted at P.A.C.R.Pannai Maligai, Rajapalayam organized by Errakondal Dhayathiyar Pannai Trust on 02nd February 2014.
- A One day camp on '**Knot Techniques**' was held on 1st March 2014.
- A **Two day workshop on Disaster Management** was held on 6th and 7th March 2014.
- **15** volunteers planted saplings on the occasion of Tree Plantation held at Tenkasi Raod, Rajapalayam on 5th June 2013.

NATURE CLUB

- Nature Club is also called as Eco Club. **53** volunteers undertook various environmental service programmes in and around Rajapalayam under the guidance of the Coordinator Mr. R. Jaganath.
- Nature club members participated in a cycle rally on the occasion of **World Forest Week** on 8th January 2014.

- Our club and Annai Teresa Magalir Muunetra Sangam jointly organized *National Environmental awareness campaign* on 21st March 2014 at our college.
- A *plastic waste removal programme* at *Ayyanar Kovil* premises was undertaken on 23rd April 2014.

BLOOD DONORS CLUB:

- Dr. V.Venkatraman , the Principal , Rajapalayam Rajus' College has been a role model for donating blood. He has donated blood to the poor patients for more than **49** times and saved the lives of many people.
- So far more **3820** students have donated blood since 1990 for the poor people. Dr.K.Alagar, the coordinator of blood donors club has been guiding the club in a successful manner. For the Academic year 2013-2014 more than **125** students donated blood on various occasions and saved many lives.

Criterion – IV**4. Infrastructure and Learning Resources**

4.1 Details of increase in infrastructure facilities

Facilities		Existing	Newly created	Source of Fund	Total
Campus area		52 acres	-	-	52
Class rooms		41	2	MPLADS	43
Laboratories		4	-	-	4
Seminar Halls		1	-	-	1
No. of important equipments purchased (\geq 1-0 lakh) during the current year.		-	-	-	-
Value of the equipment purchased during the year (Rs. in Lakhs)		-	-	-	-
Others	Rest Room (Rs. in Lakhs)	-	6.17138	UGC/Management	6.17138
	Guest House (Rs. in Lakhs)	-	10.75884	-do-	10.75884
	Lunch Shed (Rs. in Lakhs)	-	1.24536	-do-	1.24536
	ICT (Rs. in Lakhs) Laser Printer, Internet	-	2.18012	-do-	2.18012

4.2 Computerization of administration and library

The office computers are connected to a server from this year and a software "ROVAN" has been installed. This software application provides details regarding admission and fees particulars. The scholarship details are also computerised from this year. Gradually other office works will be automated.

4.3 Library services

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	25802	2852214	655	220118	26457	3072332
Reference Books	1205	302286	35	18493	1240	320779
e-Books	-	-	-	-	-	-
Journals	41	-	53	20137	94	20137
e-Journals	-	-	-	-	-	-
Digital Database	-	-	-	-	-	-
CD & Video	385	-	9	-	394	-
Others (specify) Dissertation & Maps	155	-	37	-	192	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	95	50	32 connections	-	-	2	11	-
Added	1	-	A leased line with 33 connections(Fibre optical line) at cost Rs 1,91,012	-	-	-	-	-
Total	96	50	33	-	-	2	11	-

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- Each Department is provided with Internet connection from 2013-2014.
- Following training programmes and certificate courses were conducted.
 1. Certificate Course in IT
 2. Diploma Course in IT
 3. Advanced Diploma Course in IT

4.6 Amount spent on maintenance in lakhs :

-

i) ICT

ii) Campus Infrastructure and facilities

Ramp and Railos—Rs 5,44,113

Glass boards—Rs 1,00,297

iii) Equipments

-

iv) Others

-

Total :

Rs. 6,44,410

Criterion – V**5. Student Support and Progression****5.1 Contribution of IQAC in enhancing awareness about Student Support Services**

The IQAC monitors the following Student support services

- Remedial classes are conducted for students of SC/ST and economically weaker section.
- Coaching classes for all the entrance examinations were conducted by the placement cell of our college. Apart from that coaching classes were also organized for NET / SLET examination with the financial assistance extended by UGC.
- The Department of Computer Science organizes and conducts Certificate, Diploma and Advanced Diploma Courses in Information Technology for non-computer science students with the financial assistance of UGC.

5.2 Efforts made by the institution for tracking the progression

Students who are at the risk of failure are given special attention. They are addressed through tutorial-ship and proper counselling. The attendance of the students is closely monitored and students who absent themselves continuously for five days without any information are removed from the rolls and informed to their parents. However the institution has genuine concern for such students and approaches the problem with humanitarian consideration.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1988	201	26	255

(b) No. of students outside the state

-

(c) No. of international students

-

	No	%		No	%
Men	1454	71.80	Women	571	28.20

Last Year						This Year					
General	SC	S T	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
230	485	2	864	0	1581	47	702	4	1265	7	2025

Demand ratio 1 : 2**Dropout 2%**

5.4 Details of student support mechanism for coaching for competitive examinations (If any) –Nil-

5.5 No. of students qualified in these examinations

NET	<input type="text" value="-"/>	SET/SLET	<input type="text" value="-"/>	GATE	<input type="text" value="-"/>	CAT	<input type="text" value="-"/>
IAS/IPS etc	<input type="text" value="-"/>	State PSC	<input type="text" value="-"/>	UPSC	<input type="text" value="-"/>	Others	<input type="text" value="-"/>

5.6 Details of student counselling and career guidance

In our college, we have a counselling cell consisting of one senior faculty member as coordinator and four members. This council identified the students who are in need of academic and personal counselling. Their problems are attended and necessary solutions are given. If needed, students who require medical counselling are referred to professional psychiatrists for further counselling and treatment. For career guidance, the placement cell provides the necessary resources. It also invites industrial establishments to the campus for on campus recruitment. It also enables the students to attend off campus interviews.

No. of students benefitted

5.7 Details of campus placement

Number of Organizations Visited	On campus		Off Campus
	Number of Students Participated	Number of Students Placed	Number of Students Placed
4	176	22	-

5.8 Details of gender sensitization programmes

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	-	-
Financial support from government	673	Rs. 22,78,556
Financial support from other sources	7	Rs. 7365
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: ____Nil

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Mission Statement

- To contribute to Nation building by imparting quality higher education to rural youth.
- To inculcate the national spirit and in still a sense of social commitment in the minds of the youth to foster Universal Brotherhood.
- To promote the evolution of lawful and equitable society through higher education.

Vision statement

- To provide Quality Higher education to Rural students and nurture in them the values of Discipline, Devotion and Dedication and transform them into responsible citizens.

6.2 Does the Institution has a management Information System

No

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Curriculum development is carried out by the Board of Studies in our University and some of our senior teachers are members of the board and they offer their suggestions in their respective Board Meetings.

6.3.2 Teaching and Learning

The IQAC of our college gives guidance in the following areas to improve the teaching-learning process:

- i. Preparation of Teaching Materials by faculty
- ii. Maintenance of Work done report
- iii. Internal evaluation
- iv. Getting students' feedback

6.3.3 Examination and Evaluation

- As an affiliated non-autonomous college, our college follows all the evaluation reforms initiated by the Madurai Kamaraj University. The Examination Committee as per the academic calendar prepares the schedule for Internal Assessment Test (IAT). Question paper setting is done according to the norms of the University.
- Soon after the publication of the University results, the pass percentage of students in each subject is tabulated and faculty members who handled subjects are invited for a department wise review. The shortcomings are discussed in detail. Then necessary direction is given by the head of the institution.

6.3.4 Research and Development

The college encourages the teachers to take up research in their respective fields and at present four qualified staff in the Department of History are guiding 15 Ph.D. scholars. During the past four years two Major Research Projects and five Minor Research Projects funded by UGC were successfully completed by our staff. Moreover staff members of the Department of Chemistry and Physics in collaboration with faculty members of other colleges and universities have published research articles in peer reviewed journals and e-journals. The Department of History publishes a research biannual journal entitled "Quest Historica – a Journal of History" since 2002.

6.3.5 Library, ICT and physical infrastructure / instrumentation

There is an advisory committee consisting of the librarian, a coordinator and five members. The system of lending books to the students and staff was systematized. The library is following closed access system. However on the recommendation of the committee the staff members and research scholars are given open access. To make the library user friendly and for the optimum use of the available resources, a lending schedule has been prepared by the committee and implemented.

6.3.6 Human Resource Management

There is a substantial increase in the Staff strength in both teaching and non-teaching staff due to increase in the number of students. The extra financial burden is being met from the Management.

6.3.7 Faculty and Staff recruitment

The Government has not approved some of vacancies arising out of retirement. However, the college Management has appointed teachers temporarily at their own expense so that the students are not affected.

6.3.8 Industry Interaction / Collaboration

The Department of Chemistry had the following Industrial interaction and Industrial visits through the consultancy services.

1. Conversion of CNSL oil to water soluble emulsion for coating applications was given to Vijay Industries, Rajapalayam on 1-8-2013.
2. Determination of potassium chloride concentration, in the electrolytic bath for the production of potassium chlorate was given to Hariram Chemicals (P) Ltd., Sivakasi on 23-10-2013.
3. Industrial visit to Dharani Sugars and Chemicals Ltd., Vasudevanallur, Thirunelveli District on 04-02-2014.

6.3.9 Admission of Students

The Admission of students is purely governed by the rules of the State Government. This year we have an increase in strength of the students as more number of girls are joining in our college.

6.4 Welfare schemes for

Teaching	-
Non teaching	-
Students	1

6.5 Total corpus fund generated

Rs. 1,63,000

6.6 Whether annual financial audit has been done Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	-	No	-
Administrative	Yes	Govt	Yes	College Auditor

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Ours is an affiliated college and therefore reforms introduced by the University are implemented.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Our college has not applied for Autonomy in this year

6.11 Activities and support from the Alumni Association

The Alumni Association has implemented a drinking water scheme in the Campus this year.

6.12 Activities and support from the Parent – Teacher Association

The Parent Teacher Association gives salary to the faculty appointed in place of regular vacancies that remained vacant during this academic year. The parents support the actions taken by the teachers to improve the Academic Environment. This year PTA sanctioned an amount of Rs. 4,87,974 towards staff salary

6.13 Development programmes for support staff

In this year no programmes are executed for support staff.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Our college Campus is lush green with more than 200 trees as the Institution is situated downhill of the Western Ghats. However trees are planted periodically.

Criterion – VII**7. Innovations and Best Practices**

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

The Indoor stadium was completed this year at a cost of Rs.70,78,013 with the Management contribution of Rs 30,78,013 and the UGC contribution of Rs. 40,00,000 and the same was reopened by the Honourble Finanace Minister Sri P. Chidambaram on 23/12/2013.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- “No Capitation No Donation” is one of the prime healthy practices followed by our college right from its inception. The college was established in 1973 with the noble cause of providing collegiate education to the students especially the economically weaker section of the society. This being the Vision and Mission of the founders of our college, though we have crossed forty years of serving the community still we uphold the same practice and continue to do the same in the years to come.
- The Department of History has ventured in to publishing the Research Journal called QUEST HISTORICA- A journal of History and it has attracted many a genuine researchers, who aspire for publishing their articles in the journal.. Though bringing out a quality research journal is a proud privilege, sustaining the quality and periodic publication throw new challenges and constraints.

Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

(i) Water harvesting : For rain water harvesting soak pits are laid. A Check pit is constructed to store rain water.

(ii)Plantation : Plantations of saplings are part and parcel of the extension activities. The campus has enough green cover and presents a magnificent view under the foot of the Western Ghats

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

SWOT analysis is not carried out.

8. Plans of institution for next year

- The main plan is to complete the Swimming pool project partly financed by U.G.C.
- To increase the Strength of Rural girl students who need Quality education at an affordable cost.
- To automate the services of Library.

Name : **Dr.M.Vaidyanathan**

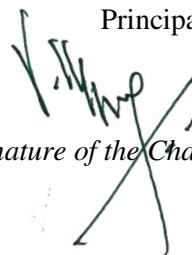
Associate Professor in Mathematics



Signature of the Coordinator, IQAC

Name : **Dr.V.Venkatraman**

Principal



Signature of the Chairperson, IQAC
